

## CHAPTER II

### PROGRAMS

#### I. ADULT BASIC EDUCATION/VOCATIONAL EDUCATION

The Adult Basic Education Program (ABE) is available to those inmates who do not have a high school diploma or its equivalent, the General Education Development (GED).

Modern educational techniques and equipment are available to those inmates who wish to participate in the ABE Program. A program of study covering Reading, Mathematics, English, Social Studies, and Science is offered to help the inmate develop an acceptable degree of skill in these prime areas of education. An ABE student may earn a diploma of high school equivalency by successfully passing the GED.

The ABE program works in cooperation with the vocational school. If an inmate wishes to participate in a vocational program, but can not perform at the required academic level, he may enroll in the ABE program. Upon successful completion of ABE, he may then re-apply for vocational school.

##### A. **Enrollment Procedures**

Applications for enrollment in any course must be made by the inmate either through Case Managers or Unit Administrators. A satisfactory review of the application record by a vocational counselor must be compiled before enrollment.

##### B. **Eligibility**

All inmates who are not high school graduates are eligible for consideration in the ABE/GED Program. All inmates with interest and aptitude for vocational programs are eligible for consideration in the Vocational Program.

##### C. **Selection Process for Screening Inmates for Adult Basic Education**

1. A referral is made from Case Managers.
2. The Vocational Counselor and Academic Instructor review referrals to determine areas of interest.
3. Release dates are checked in order to give priority to inmates with less than five years to serve before parole eligibility or release date.
4. Applicants are interviewed, and the rules and regulations for vocational and academic programs are discussed.
5. Interested applicants are given the Tests of Adult Basic Education (TABE).
6. Test results are evaluated for eligibility.
7. Eligible students are placed in the academic/vocational programs.

##### D. **Vocational Education Courses Available**

The following Vocational Education courses are available to inmates within MDOC. However, courses vary at institutions and some courses are not available at all institutions.

#### STATE CORRECTIONAL FACILITIES

##### **MSP**

Agri-Business  
Auto Mechanics  
Auto Body Repair  
Carpentry  
Communications Systems Installer  
Culinary Arts  
Diesel Mechanics  
Heating, Air Conditioning, & Refrigeration  
Industrial Electricity  
Out Board Engine Mechanic  
Welding

##### **CMCF**

Administrative Assistant/Secretarial  
Cosmetology  
Clothing Apparel and Textile Workers  
Computer Repair  
Family Dynamics  
Upholstery

##### **SMCI**

Auto Body Repair  
Industrial Electricity  
Plumbing & Pipefitting  
Vehicle and Mobile Equipment Repair  
Welding

## PRIVATE CORRECTIONAL FACILITIES

### Delta

ABE/GED  
Building Trades  
Canine  
Computer

### East Mississippi

ABE/GED  
Basic Computers  
Horticulture  
Literacy

### Marshall County

ABE/GED  
Computer  
Culinary Arts  
Horticulture  
Literacy

### Walnut Grove

ABE/GED  
ACT Preparation  
Barber School  
Carpentry  
Culinary Arts  
Computer  
Horticulture  
Masonry

### Wilkinson County

ABE/GED  
Building Trades  
Computer Aided GED  
Horticulture

## REGIONAL CORRECTIONAL FACILITIES

### Bolivar County

ABE Literacy  
Advanced Computer  
Basic Computer  
Basic Construction  
Computer Keyboard  
GED  
Psychology

### Carroll-Montgomery

ABE/GED  
ABE Literacy  
Building Trades  
Literacy  
Vocational Education

### Chickasaw County

ABE/GED  
Literacy

### George/Greene

ABE/GED  
Building Trades  
Literacy

### Holmes-Humphreys

ABE/GED  
Basic Computer  
Literacy  
Welding Class

### Issaquena County

GED  
Literacy

### Jefferson-Franklin

Basic Computer  
GED  
Literacy  
Vocational

### Kemper-Neshoba County

ABE Literacy  
Computer  
GED

### Leake County

ABE/GED  
Basic Computer  
Carpentry  
Literacy

### Marion-Walthall

Automotive  
Basic Computer  
Small Engine

### Stone County

Building Trades  
GED

### Winston-Choctaw County

ABE/GED  
Introduction to Computers  
Literacy

### Yazoo County

ABE/GED

## II. PRE-RELEASE PROGRAM

The purpose of the Pre-Release Program is to prepare inmates to be successful in the workplace upon their release from prison. The program services include:

- Employment skills training and life skills training;
- Job search assistance (job coaching, job referrals, and employer contacts) geared to placing inmates in gainful employment;
- Follow-up services to inmates completing the program through coordination with outside agencies; and or
- Individual and group counseling to all participants.

### A. **Enrollment Criteria**

The following enrollment criteria are used for selecting inmates to participate in the Institutional Pre-Release Program:

1. Eligible for flat time or earned release supervision consideration within 24 months, if in trusty status or eligible for trusty status;
2. Eligible for release consideration within 12 months, if not in or eligible for trusty status;

3. Within six months of their parole eligibility date;

Referrals for participation are received or obtained from case managers, the Parole Board, security personnel, self referrals via letters, MDOC printouts and other MDOC personnel.

For participation in the Community Pre-Release Center Program, the following criteria are used.

1. The record is screened to ensure MDOC is in receipt of a valid commitment order and pre/post sentence report.
2. The crime is screened to ensure the circumstances surrounding the crime and how the crime was committed is understood and made a part of the evaluation process. This screening is to further ensure that the results of any plea-bargain are known and properly evaluated.
3. A criminal history check is conducted to ensure any and all previous arrests and convictions are known and evaluated.
4. The inmate has been psychologically evaluated to ensure insight is gained into the psychological function, mental status, and what behavior pattern and responsibility level can be expected.
5. Psychological tests utilized in this evaluation must be professionally recognized via an established validation process and have a proven record of accuracy.
6. The inmate has been academically measured to determine the functional level in mathematics, spelling, and reading.
7. The inmate has been tested for an intelligence quotient to determine intelligence level.
8. The inmate has been physically evaluated to ensure ability to perform community service work.
9. Inmates within one year of Earliest Release Date, who are identified with charges over two years old for offenses, excluding sex crimes, with no disposition noted on the National Criminal Information Center (NCIC) reports may be considered for the Pre-Release Program.
10. Inmates within one year of Earliest Release Date, and identified with out-of-state charges on NCIC reports for offenses, excluding sex crimes, with no disposition may be considered for the Pre-Release Program only after official documentation in writing has been received by the Records or Offender Services department stating the charges were dropped, remanded to the files or the inmate received a not guilty verdict.
11. The inmate must be free of Rule Violation Reports for the previous six months prior to review.
12. The inmate must submit to urinalysis testing with negative results.
13. Disqualifying criteria for Community Pre-Release Center assignment is as follows:  
No prisoner shall be assigned to a Community Pre-Release Center who:
  - Was originally sentenced to be executed;
  - Has an active felony detainer in his file;
  - Has an escape history or has violated an indefinite suspension or any breach of trust; and or
  - Has been convicted of a sex crime or sex related crime.

#### **B. Screening Criteria**

The program's enrollment criteria allow services to be provided to those inmates who meet release eligibility requirements. Referrals for the program may be made by correctional staff including, Case Managers, Correctional Officers, Correctional Administrators, and other staff members. Inmates may request placement into the program by writing a letter or seeing their Unit Case Manager.

#### **C. Custody Level**

Participants in the program must be may be Minimum custody.

### **III. ALCOHOL AND DRUG PROGRAM**

The purpose and goals of the Alcohol and Drug (A&D) Program are to identify the need for and provide services to all eligible inmates with a history of alcohol/substance abuse and or drug sales/distribution. The primary treatment services will include:

- Inmate diagnosis and identification of problem areas;
- Individual and Group Counseling;
- Individual treatment objectives;
- Treatment Goals;
- Drug Education Plan;
- Relapse prevention and management;
- Provision of self-help group as an adjunct to treatment;
- Pre-Release and transitional service needs;
- Coordination efforts with community supervision and treatment staff during the pre-release phase to ensure a continuation of supervision and treatment; and or
- Culturally sensitive treatment objective, as appropriate.

**MDOC APPROVED ALCOHOL AND DRUG TREATMENT PROGRAMS**

<b>LOCATION</b>	<b>TYPE OF PROGRAM</b>	<b>DURATION</b>	<b>INMATES</b>	<b>NOTES</b>
Mississippi State Penitentiary	Therapeutic Community (Long Term)	6-12 Months	Male	
	Therapeutic Community (Long Term)	6-12 Months	Male	Special Needs – HIV/AIDS
	Short Term A&D	12 Weeks	Male	Special Needs – Medically Disabled
Central Mississippi Correctional Facility	Long Term A&D	28 Weeks	Female	
	Short Term A&D	12 Weeks	Female	
	Short Term A&D	12 Weeks	Male	Special Needs – Medically Disabled
South Mississippi Correctional Institution	Short Term A&D	12 Weeks	Male	
	Long Term A&D	6 Months	Male	
	CWC Returnee	1 Month	Male	
Quitman Community Pre-Release	Long Term A&D	6–12 Months	Male	
Pike Community Pre-Release	Long Term A&D	6–12 Months	Male	
Flowood Community Pre-Release	Long Term A&D	6-12 Months	Female	
	Short Term A&D	12 Weeks	Female	
Bolivar County Correctional Facility	Long Term A&D	6 Months	Male	
	Long Term A&D	6 Months	Female	
	Therapeutic Community (Long Term)	6-12 Months	Female	
Carroll-Montgomery Correctional Facility	Short Term A&D	12 Weeks	Male	
Delta Correctional Facility	Long Term A&D	9 Months	Male	
	Short Term A&D	20 Weeks	Male	
Clay County Jail	Short Term A&D	12 Weeks	Male	
East Miss. Correctional Facility	Long Term A&D	12 Months	Male	Special Needs – Dual Diagnosis
	Short Term A&D	12 Weeks	Male	Special Needs – Dual Diagnosis
Grenada County Jail	Long Term A&D	12 Months	Male	
Hinds County Sheriff’s Department	Long Term A&D	6 Months	Male	
Issaquena County Correctional Facility	Short Term A&D	6 Weeks	Male	
Kemper-Neshoba Correctional Facility	Short Term A&D	6 Weeks	Female	
Leake County Correctional Facility	Short Term A&D	12 Weeks	Male	
Marshall County Correctional Facility	Long Term A&D	6 Months	Male	

MDOC APPROVED ALCOHOL AND DRUG TREATMENT PROGRAMS (Cont'd)				
LOCATION	TYPE OF PROGRAM	DURATION	INMATES	NOTES
	Short Term A&D	45 Weeks	Male	
Walnut Grove Youth Correctional Facility	Long Term A&D	6 Months	Male	Juvenile Offenders
	Short Term A&D	12 Weeks	Male	Juvenile Offenders
Wilkinson County Correctional Facility	Long Term A&D	10 Months	Male	
	Short Term A&D	8 Weeks	Male	
Winston-Choctaw Correctional Facility	Short Term A&D	12 Weeks	Male	

**A. Enrollment Criteria**

1. Inmates within 2½ years of their earliest release date or within one year of their parole date are given priority when considered for participation in the therapeutic alcohol and drug programs.
2. Inmates must be within 6 to 12 months of their TR date in order to be considered for participation in some residential, MDOC, A&D Treatment Programs.
3. Inmates must be documented as a substance abuser.
4. Inmates must be Minimum or Medium custody to be eligible for enrollment.
5. Inmates must not have received an Assaultive RVR within 3 months of program participation (Institutional Program).
6. Inmates in the Community-based A&D Program will meet additional criteria as established by the Deputy Commissioner of Community Corrections.

**B. Referral Process**

Inmates are referred to MDOC A&D Treatment Programs from the following sources:

1. May be court ordered or a Judicial review referral to participate in A&D Treatment prior to release from prison;
2. May be ordered by the Parole Board to participate in A&D Treatment prior to release;
3. May be referred because of a RID Diversion to participate in A&D Treatment prior to release;
4. ISP participants who violate with a positive drug screen result are required to participate in A&D Treatment prior to release;
5. May be referred by Unit Case Managers or Security personnel;
6. May be referred by State Disciplinary Hearing Officers, etc.; and or
7. Inmates who have identified their own need for treatment may request placement in the A&D Program by writing a letter or seeing their Unit Case Manager.

**C. Screening Criteria**

1. Upon arrival at the Reception Center at CMCF, the A&D Counselor or designee will review the inmate's initial file to identify those inmates with substance abuse/sales/distribution history or issues. After the screening assessment, based upon his program eligibility, the identified inmates will be referred for placement in an A&D Treatment Program.
2. When a referral is received, the A&D coordinator or designee will review the inmate's file and assess the inmate's substance abuse/sales/distribution history or issues.

**D. Aftercare**

The discharge planning process includes referral to community agencies and treatment facilities as needed. It also includes referral to self-help community resources such as AA or NA in addition to continued follow-up and care with direct assistance from MDOC treatment staff and or other therapists in the inmate's home community. An inmate's progress in meeting recovery goals is monitored through regular contact by MDOC treatment personnel.

**IV. INMATE DRUG TESTING PROGRAMS**

**A. Target Population**

The drug-testing program shall include, but not be limited to:

1. Targeted Testing. The Commissioner, Deputy Commissioner of Institutions, or designees may authorize targeted testing. Such testing will normally be performed under the following circumstances:
  - The inmate is being considered for placement in a community facility based program;
  - When required by Court Order;
  - When requested by the Parole Board;
  - While on and prior to placement in the ISP;
  - Pre-Release Community Corrections participants;

- A&D program participants;
  - Inmates serving on Probation and Parole;
  - Inmates placed in Behavioral Modification Program (BMP) for use or possession of alcohol or drugs;
  - ERS inmates; and/or
  - Prior to being considered for a sensitive job placement.
2. RID Testing. The Drug Testing Officer tests inmates sentenced to the RID Program immediately upon arrival at the CMCF Reception and Classification Center (R&C), as well as on a random and routine basis. Any inmate testing positive upon entry will remain at the R&C for a minimum of an additional 28 days. The inmate may remain longer under medical supervision if the Medical Director or designee so orders.
  3. Reasonable Suspicion Test. This test is conducted due to a belief based on reasonable suspicion that an inmate is using alcohol or drugs. Inmates may be tested at any time for reasonable suspicion.
  4. Random Testing. Any inmate may be selected for random testing from a computer-generated list of inmates. This list will be generated by MDOC Management Information Systems. 5% of the total population will be randomly selected for testing on a monthly basis. 30% of the inmates participating in the Therapeutic Community A&D Program will be randomly selected for testing on a monthly basis.
  5. Consecutive Testing. Consecutive tests of the same inmate will be allowed provided his name appears on the appropriate computer-generated random list.

Testing of Inmates in a Treatment Program - Inmates in any treatment program must be tested on a regular basis. Inmates participating in alcohol and drug programs shall be tested according to MDOC policy. Inmates participating in residential substance abuse treatment programs shall be tested according to the policies of the treatment center. MDOC may utilize tests from private/public treatment programs when available.

#### **V. Religious Program/Chaplaincy Services**

- A. MDOC provides all eligible inmates with the opportunity to exercise legitimate religious beliefs in a manner consistent with the security and orderly operation of the facility.
- B. Upon entering MDOC through R&C, each inmate is required to complete a Chaplaincy Information Form (CIF) which indicates next of kin information necessary to verify critical illness or death of family members. In an emergency, inmates should notify family members to contact the unit chaplain of their housing unit in order to verify and process information. The CIF form also indicates the inmate's religious preference and is important in planning programs of support to faith and tenets of practice.
- C. The Religious Programs chaplain will normally be the staff person to notify inmates regarding emergencies related to critical illness or death of family members and to assist with making application for an emergency suspension to the facility administrator if warranted. Counseling and prayer will be provided as needed. Eligible inmates may be approved for emergency escort to spend time with family during a hospital or death circumstance.
- D. Unit Religious Programs chaplains assist inmates to attend religious services as identified by their religious preference statement. Inmates may attend such group activities as long as they do not pose disruption to the orderly operation of the facility. Any disruptive behavior will be dealt with individually and may determine that the inmate is not approved to be involved in group activity.
- E. Inmates in administrative segregation, disciplinary detention, protective custody, or death row situations are assisted by Religious Programs chaplains to carry out approved religions faith practices on an individual basis.
- F. Pastoral visitation by inmate's designated clergy leader will be coordinated through the Religious Programs chaplain.
- G. Inmates may receive religious literature appropriate to their faith, which is not derogatory toward other racial or religious faith groups and is approved through the Religious Programs chaplains.
- H. Inmates may participate in religious correspondence courses through the mail upon prior approval through the Religious Programs chaplain.
- I. Inmates will be assisted by Religious Programs chaplains to participate in activities (i.e. worship, study groups) related to their stated religious preference. Disruptive behavior on the part of any individual may result in disapproval to meet within group activities. Inmates in administrative segregation, disciplinary detention, protective custody, death row or other lock-down situations will be assisted by the chaplain to practice their faith individually.
- J. Inmates are able to seek chaplaincy services informally by filling out a request form available in the housing unit.